

# EXTRA-CURRICULAR ACTIVITY PERMISSION FORM



**SERVICE**

This permission form meets the relevant regulatory and compliance requirements as outlined in the Education & Care Services National Regulations Part 4.2-Division 6-99 & Part 4.7-Division 1- Subdivision 1-158 & 160.

**Child(ren)s name**

**Activity attending**

Please fill out an individual form for each activity as required.

**Activity location/address**

Onsite

Offsite

Name & contact number of person(s) running the activity

Please note: The Activity Co-ordinator is responsible for collecting and dropping off my child to and from the activity.

**When will they be absent from the service?** Date starting

One off event     Weekly during term    1   2   3   4     Other

**BEFORE SCHOOL**

Mon    Tue    Wed    Thur    Fri    Absent from \_\_\_\_\_ am     Returning at \_\_\_\_\_ am  
 Not returning

**AFTER SCHOOL**

Mon    Tue    Wed    Thur    Fri    Absent from \_\_\_\_\_ pm     Returning at \_\_\_\_\_ pm  
 Not returning

**Parent/Guardian Permission**

- I accept that Northwest Community Childcare educators are happy to remind my child(ren) to attend the extra-curricular activity but will not be held responsible if my child does not go when reminded.
- I accept that my child must sign into Northwest Community Childcare prior to them attending the activity.
- I accept the responsible person will sign my child out of our care for the duration of the activity, and then sign them back in upon their return to the service.
- I accept that my child(ren) attending and travelling to and from activities during an OSHC session will not be under the supervision of the Northwest Community Childcare staff.
- I understand that Northwest Community Childcare staff are not responsible for my child whilst they are absent from the OSHC service.
- I accept that if I collect my child directly from the extra-curricular activity when they would usually return to Northwest Community Childcare, I need to notify the service that they will not be returning.

Name parent/guardian

Signature

Date



G11/320 Annangrove Road  
 Rouse Hill NSW 2155  
 Phone: (02) 8678 0279  
 bookings@nwcc.com.au

**Nominated Supervisor to complete:**

Date received \_\_\_\_\_ Date records updated \_\_\_\_\_  
 Received by \_\_\_\_\_  
 Updated by \_\_\_\_\_  
 Other \_\_\_\_\_